

**WHITE ROCK LOCAL GOVERNEMENT
SCHOLARSHIP
POLICIES AND PROCEDURES**

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WHITE ROCK LOCAL GOVERNMENT SCHOLARSHIP POLICIES AND PROCEDURES

I. AUTHORIZATION

Pursuant to 16 N.N.C. section 101 (A), White Rock Local Government Resolution WRC-010-009 approves the Chapter Scholarship and Financial Assistance Policies and Procedures for all eligible registered community members with funds to assist with cost of tuition and books.

White Rock Local Government is given the authority to locate and approve funds for Chapter Scholarship funds to provide students who are registered voters with assistance to assist with costs associated with higher education, i.e., tuition, books and etc.

II. PURPOSE

White Rock Local Government Scholarship Assistance Program's serves eligible community members and provide them the opportunity to achieve their educational goals. This opportunity is a privilege with the intent for recipients to return to White Rock Community to help develop their community.

III. PRIVACY ACT STATEMENT

All application files shall be kept confidential by White Rock Local Government Prior to White Rock Chapter Administration to disclosing information the applicant must submit a signed disclosure statement.

IV. DEFINITIONS

- A. Academic Term: The duration of one semester, one quarter, one trimester or summer sessions as required for an accredited educational institution.
- B. Applicant: voter registered community member applying for White Rock Scholarship assistance.
- C. Award: Specified amount of money granted for scholarship assistance for an academic term or academic year for all completed applications that has gone through the review and approval process.

- D. Credit Hour: A unit of academic credit representing number of classes taken per semester, quarter, trimester, etc.

V. RESPONSIBILITIES OF THE APPLICANT

- A. The applicant shall abide by and comply with the White Rock Scholarship Policies and Procedures. These requirements shall include, but are not limited to, submitting verification of active chapter register, scholarship application, current letter of admission/continuous enrollment verification, letter of interest and class schedule and unofficial transcript.
- B. The applicant shall comply with requirements of the educational institution.
- C. The applicant shall fulfill his/her academic obligations and comply with all applicable laws, policies, rules, regulations and procedures of the White Rock Local Government.

VI. GENERAL ELIGIBILITY

- A. All applications must include: letter of admissions or continuation of enrollment, verification of voter registration, letter of interest, and class schedule, and unofficial transcript shall be received by White Rock Local Government Administrative Assistant.
- B. All applicants must have active voter registration with White Rock Local Government at the time he/she is applying for scholarship assistance. Should the applicant be a minor (under 18 years of age) parents/legal guardian's voter registration shall apply.
- C. Student shall maintain a grade point average of 2.0 and above.
- D. White Rock Local Government scholarship assistance is based on the availability of scholarship funds.

VII. DEADLINES FOR SCHOLARSHIP ASSISTANCE APPLICATIONS

- A. All applicants shall comply with the following deadlines:

Fall Semester	Begin July 1 st	End September 1 st
Spring Semester	Begin Oct 1 st	End February 1 st
Summer Semester	Begin May 1 st	End July 1 st

VIII. NOTIFICATION FOR SCHOLARSHIP ASSISTANCE STATUS

- A. All applications with the required attachments should be submitted to the White Rock Local Government Administration and will be date stamped.
- B. The White Rock Chapter Manager in consultation with Council Officers shall review applications to determine eligibility and forward to chapter membership for approval at a duly called government meeting.
- C. Checks will be issued to the educational institution after the application are approved at the government meeting. The checks will be issued within ten (10) business days after approval.
- D. The White Rock Chapter Manager shall notify determined ineligibility applicant(s) in writing within five (5) working days after deadline.

IX. FUNDS ALLOCATION

- A. Enrolled in twelve (12) or more semester credit hours \$400.00
Fall and Spring Semesters
- B. Enrolled in eight (8) to eleven (11) semester credit hours \$300.00
Fall and Spring Semesters
- C. Enrolled in seven (7) or less semester credit hours \$200.00
Fall and Spring Semesters
- D. Summer session nine (9) semester credit hours \$400.00
- E. Summer session less than nine (9) semester credit hours \$300.00
- F. Applicant shall be granted scholarship assistance no more than
eighteen (18) semesters.

X. REASONS FOR DISQUALIFICATION

- A. The applicant intentionally falsify information to obtain scholarship assistance.

- B. If the student fails to maintain the required GPA of 2.0.
- C. Student is penalized or dis-enrolled by the educational institution.

XI. PROCEDURES FOR DIAQUALIFICATION

- A. Repay the amount of the scholarship assistance that was awarded.

XII. PENALTIES

- A. Student will not be eligible for scholarship assistance for at least four (4) semesters.

XIII. AMENDMENT

White Rock Local Government scholarship assistance policies and procedures may be amended as deemed necessary.